

## CCDA FY 15-16 PROJECTED BUDGET

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Total Budget for FY 14-15:  
\$511,000.00

Total Budget for FY 15-16:  
\$526,000.00

### PERSONNEL SERVICES

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**A. Salary and Benefits-**

**Total Budget: \$358,750.00**

**B. Position Count: 4**

**Commissioners (Per Diem), Executive Director, 2 Program Analysts, and 1 Office Technician**

Benefits include: health care, retirement, unemployment, and other staff benefits

Appointed Commissioners Per Diem- A budget of \$9,000.00 is included in the Salary and Benefits totals. Individually, commissioners can receive up to \$1,200.00 per FY.

We have 11 appointed commissioner positions that can individually receive \$100.00 Per Diem for the required meetings (currently we have one vacancy).

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### OPERATING EXPENSES AND EQUIPMENT

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**C. General Expenses-** **Total Budget: \$7,000.00**

- a. Office Supplies: binders, file folders, printer paper, toner, staples, etc.
- b. Printing: flyers, registration forms, handouts, workshop information, binding, etc.
- c. Phone and Internet Service
- d. Postage: mailing, postage of flyers, program announcements, fiscal reports, etc.
- e. Meeting Support: caption, meeting minutes, meeting rentals, etc.

**D. Facilities Operation-** **Total Budget: \$38,268.00**

- a. Monthly Rent for Executive Staff office

**E. Travel-** **Total Budget: \$9,500.00**

- a. Includes local travel and TEC from all commission meeting travel

**F. Training-** **Total Budget: \$870.00**

- a. Training scheduled for staff professional development and commissioner orientations

**G. Consultant/Professional Services-** **Total Budget: \$109,612.00**

- a. Internal contracts for fiscal services, human resources, and IT services

**H. Information Technology-** **Total Budget: 2,000.00**

- a. Website re-design, hosting, and software/hardware technical support

**Operating Expenses & Equipment for FY 15-16-** **Total Budget: \$167,250.00**

**TOTAL: \$526,000.00**

**Note:** The fund categories can be re-allocated as needed.



**CCDA**California Commission  
on Disability Access**BUDGET AND EXPENDITURES SUMMARY**  
July 1, 2014-June 30, 2015 FISCAL YEAR

Reporting as of July 29, 2015 for month ended June 30, 2015

CATEGORY TOTAL	JULY 2014- MAY 2015	JUNE 2015	2014- 2015 FY TOTAL
<b>Personnel Services</b>			
Staff Salaries & Wages	\$ 279,788.00	\$ 27,121.00	\$ 306,909.00
Per Diems	\$ 2,900.00	\$ 200.00	\$ 3,100.00
<b>Operating Expenses &amp; Equipment</b>			
General	\$ 12,779.00	\$ 566.00	\$ 13,345.00
Printing	\$ 1,034.00	\$ 249.00	\$ 1,283.00
Communications	\$ 2,185.00	\$ 668.00	\$ 2,853.00
Postage	\$ 886.00	\$ -	\$ 886.00
Travel: In State	\$ 12,128.00	\$ 3,034.00	\$ 15,162.00
Contracts and Perofessional Services: Interdepartment	\$ 101,134.00	\$ 5,797.00	\$ 106,931.00
Contracts and Perofessional Services: External	\$ 11,650.00	\$ 751.00	\$ 12,401.00
Consolidated Data Center	\$ 648.00	\$ 168.00	\$ 816.00
Information Technology	\$ 192.00	\$ 130.00	\$ 322.00
Other Items	\$ 11.00	\$ -	\$ 11.00
Facilities Operation	\$ 28,088.00	\$ 3,305.00	\$ 31,393.00
Encumbrances	\$ 10,664.00	\$ -	\$ 10,664.00
Available Balance for Month-Ended May 31, 2015*	\$ 4,924.00	\$ -	\$ 4,924.00
MONTH(S) TOTAL	\$ 469,011.00	\$ 41,989.00	\$ 511,000.00
TOTAL PERCENTAGE OF FY	92%	8%	100%

\* The available balance is used to cover accrual expenses at the 2014-2015 fiscal year-end

